



2014 MDRT EXPERIENCE
13 - 15 FEBRUARY 2014

TO SUBMIT RESERVATION FORM BY MONDAY, 13 JANUARY 2014, thereafter rooms are subject to availability

Form selection options: New Booking, Amendment, Cancellation

Contact information form including To, From, E-mail, Fax, and Tel fields.

Guest's Information

Guest details form including Mr/Mrs/Dr, Designation, Company Address, Zip/City Code, Passport Number, Place & Date of Issue, Last Name, Given Name, Company Name, Country, Nationality, and Date of Birth.

Reservation Requirements

Room selection and arrival/departure form with checkboxes for room types and Yes/No options for airport transfer.

Guest's Preference (subject to availability upon check-in)

Preference form with checkboxes for Smoking, Non Smoking, No Preference, Near the lift, Away from lift, King, and Twin.

Payment Instructions

Payment form including a checkbox for guest's own account and fields for Credit Card Type/Number, Expiry Date, and Card Holder's Name.

Cancellation Policy:

- 1. Room rates quoted above are applicable two (2) day pre & two (2) post after the official conference date...
2. Cancellation less than thirty (30) days, two (02) nights deposit will be forfeited...
3. No show on scheduled arrival date, entire duration of room night room charge will be applicable...
4. Any early departure or shorten stay must be informed fourteen (14) days prior to arrival date...

Guest Rooms - Terms & Conditions

- 1. Hotel Check-in and check-out time are 1400Hrs and 1200Hrs respectively.
2. Requests for early check-in will be subject to space availability. However, to guarantee early check-in, the room must be reserved for the night prior to the guests arrival. Room will be chargeable at one (01) night full rate.
3. Requests for late check-out is subject to room availability. The rate chargeable shall be at 50% off group rate accorded for check-out between 1200-1800hrs & full rate is chargeable for check-out after 1800Hrs.

Additional breakfast in our all day dining restaurant, Mosaic is chargeable at RM72.00++ per person per day. (Buffet breakfast rate is subject to be change in Year 2014)
Extra bed is chargeable at RM90.00++ per unit per day
All Rates are quoted in Malaysian Ringgit and are subject to 10% service charge and 6% government tax, unless specified otherwise.
Airport transfer is available upon request. 50% surcharge on hotel limo for request between 1200 midnight till 0600hrs